

### ONLINE BANKING

**Step 1:** Find your Hanson ID number.

**Step 2:** Add “HANSON CANADA BC” as a bill payee to your online Canadian bank account.

- Account number: Use your Hanson ID as the account number.

**Step 3:** Give a copy of the payment receipt to Student Services.

#### Important Information:

- It takes **5 business days** for your online payment to reach Hanson. If your payment is received after the deadline, you will have to pay the late fee.
- **DO NOT use online banking to pay your fees less than one week before the tuition deadline.**
- You must use your Hanson ID or your Cambrian ID as the account number.
- **Give a copy of the payment receipt to Student Services.**

### PAY AT THE BANK

\*RBC \*CIBC \*BMO \*TD

**Step 1:** Find your Hanson ID number.

**Step 2:** Give this document to the bank teller. The bank teller will help you get set up.

**Step 3:** Ask the bank to add “HANSON CANADA BC” as a bill payee to your bank account.

- Account number: Use your Hanson ID as the account number.

**Step 4:** Give a copy of the payment receipt to Student Services.

#### Important Information:

- Pay at the bank up to one week before the tuition deadline.
- You must use your Hanson ID as the account number.
- **Give a copy of the payment receipt to Student Services.**

### ARE YOU PAYING BY CREDIT OR DEBIT CARD? CALL YOUR BANK!

Your credit card or debit card may have a spending limit. **It does not matter how much money you have in your account.** The bank decides how much you can spend each day.

## PAY ON CAMPUS

**Step 1:** Find your Hanson ID number.

**Step 2:** Go to the Student Services Office. Office hours are Monday to Friday 8:00 am to 5:00 pm. See below for details.

### Bank Draft or Cheque:

- Make bank drafts or cheques payable to **Hanson International Education**.
- To get a bank draft, go to your bank.

### Credit Card or Debit Card:

**Step 1: Call your bank.** Ask your bank to increase the amount of money you can spend. The bank might change your spending limit for one day only.

**Step 2:** Go to the Student Service Office to make your payment.

## WIRE TRANSFER



**Note: Current Students can also use wire transfer to pay fees.**

Beneficiary Name	<b>Hanson International Education</b>
Name of Bank	<b>Bank of Nova Scotia</b>
Bank Address	<b>44 King Street West, Toronto, Ontario, Canada M5H 1H1</b>
Bank ID #	<b>0002</b>
Transit #	<b>47696</b>
Account #	<b>0330116</b>
Swift Code	<b>NOSCCATT</b>

**Important:** Your bank may charge **transaction fees** for wire transfers to Canada. Make sure the amount in the wire transfer includes transaction fees.